



Annual Security Report

2026

Reporting Year: 2025

Motoring Technical Training Institute
1241 Fall River Avenue
Seekonk, MA 02771

Satellite Location: 54 Water Street
East Providence, RI

Introduction

In accordance with the Jeanne Clery Campus Safety Act (“Clery Act”), Motoring Technical Training Institute (MTTI), Annual Security Report (“ASR”) provides information regarding security and crime to the campus communities. This ASR reflects information about crimes that occurred on campus and on public property within, or immediately adjacent and accessible to, the campus during 2023 - 2025. The report also includes campus security and personal safety information such as crime prevention, fire safety, crime reporting policies, and the drug- and alcohol-abuse prevention policy.

Annually MTTI distributes a copy of this report to its students, faculty and staff. This publication can be obtained at <https://mtti.edu/programs/program-consumer-information-links/> . Printed copies are also available at the campus in the registrar’s office. A printed copies of this report is available upon request from the Administrative office during normal business hours.

Current policy and procedure for students and others to report crimes

Safety is the responsibility of all members of the MTTI Community. Everyone who is employed or attends MTTI is responsible for their own safety and the safety of those they come in contact with. The safety responsibility of faculty and staff is in direct relationship to their operational responsibility.

MTTI is a safe campus however, it is important that the MTTI Community familiarize itself with the following crime reporting procedure. All persons and their property on MTTI grounds should be treated with respect. If someone is the victim of or witness’s violence or criminal activity they are encouraged to report these instances in a prompt and timely manner to a member of the MTTI staff.

For anonymous reporting, MTTI offers a “Reporting Form” located at www.mtti.edu under Student Resources – Health & Safety.

Once a member of the MTTI staff has been informed, they will notify the Campus Security Authority (CSA). The CSA will then notify authorities, however if time is critical the instructor should use their better judgment and call 9-1-1 immediately. When the authorities respond to MTTI to investigate further, try to remember and tell the responding authorities as many details as possible.

Any person who is victim of a crime on the MTTI campus may request to MTTI staff that the Seekonk or East Providence Police Department file a report.

*The request for a police report filing should be made in the city or town in which the crime was committed.

Additional details on MTTI’s Crime reporting procedure can be found in MTTI’s Safety & Security Manual - <https://mtti.edu/safety-manual>

A Campus Security Authority (CSA) is a person under the Clery Act who is required to report criminal offenses they witness or receive a report of to the intuitions designated department. The Clery Act is a federal law that mandates colleges and universities to publicly disclose information about campus crime.

Below is a listing of the CSAs designated by MTTI, to whom students and employees should report criminal offenses for the purposes of making timely warning reports and the annual statistical disclosure:

Eddie Ring – Director of Operations

Jen Morin – Director of Education

Ali Thompson – Director of Student & Faculty

Donald Desforges – Program Supervisor / OSHA Instructor

Timely Warning / Disseminating Emergency Information:

In the event of an emergency, or when a serious criminal incident has occurred, specifically one that could pose an immediate threat to the community and individuals, the Director of Operations, or designee will issue a “timely warning” to the MTTI community through appropriate channels.

Timely warnings may be issued for ongoing or imminent threats both on and off campus and will aid in the prevention of similar occurrences. The decision to issue a Timely Warning is decided on a case-by-case basis in light of all the facts surrounding an incident, including factors such as nature of the crime, the continuing threat to the campus community, and the possible risk of compromising law enforcement efforts and are not limited to crimes being committed by persons not known to the victim. Before issuing a Timely Warning, the Director of Operations or designee, may confer with other MTTI administrators to determine the message that will inform the campus community of the threat. If there is an immediate threat to the MTTI community a notification will be issued via the school overhead announcement system.

Emergency Response and Evacuation Procedures:

Each room has specific evacuation plans to exit the building and a quick reference emergency card. MTTI conducts at least one annual emergency evacuation drill each year. Tests and drills may be announced or unannounced.

MTTI personnel have received training in emergency response guidelines and in responding to critical incidents on campus. Depending on the incident, other local, state, or federal authorities may also be involved.

Additional details on MTTI’s Emergency Response and Evacuation procedures can be found in MTTI’s Safety & Security Manual - <https://mtti.edu/safety-manual>

Security and access to campus facilities:

During business hours, MTTI will be open to students, employees, contractors, guests, and invitees. All visitors must first report to the front desk. All doors with the exception of the front door must be locked at all times.

Law enforcement authority on campus and agreements with local law enforcement agencies:

MTTI is a non-residential school, and does not have a campus police force or security. MTTI has a positive working relationship with both the Seekonk, MA Police Department and the East Providence, RI Police department and cooperate with the local police departments in the investigation of any criminal

offence, but do not have any formal agreement with these agencies. MTTI personnel have the authority to ask persons for identification and to determine whether individuals have lawful business at MTTI. Criminal incidents are referred to the local police who have jurisdiction on the campus. All crime witnesses and victims are strongly encouraged to immediately report crimes to MTTI personnel and the appropriate police agency. Prompt reporting will assure timely warning notice on-campus and timely disclosure of crime statistics.

Programs designed to inform students and employees about security procedures and the prevention of crimes:

MTTI has programs designed to educate the MTTI community about drug and alcohol abuse, sexual assault, and general crime prevention efforts. These programs and program resources, are reviewed in both student and employee orientation. The common theme of all awareness and prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

Registered Sex Offender Information:

Student Right to Know Act states that schools must notify students on where they can obtain information in regards to sex offenders who must register with in the state. Than information can be found through the following the following web sites:

- National Sex Offender Public Website: <https://www.nsopw.gov/>
- Rhode Island: <https://risp.ri.gov/safety-education/sex-offenders>
- Massachusetts: <https://www.mass.gov/public-records-for-the-sex-offender-registry-board>

Enforcement of underage drinking laws and possession, use, or sale of illegal drugs

MTTI will comply with all federal, state, and local laws and policies on the abuse of alcohol and other drugs by its students. MTTI does not permit or condone the illegal possession and/or use of controlled substances. Controlled substance means any drug, substance, or immediate precursor included in the definition of controlled substance in Schedule I through V of Section 202 of the Federal Controlled Substance Act.

MTTI students must refrain from the possession, use, or distribution of non-medical drugs in any form. The unlawful possession, use, or distribution of illicit drugs and/or alcohol is prohibited on MTTI property and in connection with the institution's activities. Persons under the influence of alcohol or drugs will not be permitted in school and are subject to immediate disciplinary action. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Any individual found in the possession of illegal substances or engaging in underage consumption of alcohol will be subject to disciplinary action as well as reported to the local law enforcement authorities. This is reviewed during student and staff orientation where students and staff sign MTTI's Drug Free School & Workplace Statement.

Programs to raise awareness of dating violence, sexual assault, domestic violence, and stalking:

MTTI is committed to providing a place of learning and work that is free of violence, including all forms of sexual assault, sex-based harassment, intimidation or stalking. The following sections address the School's policies and resources for prevention, education, and response services regarding these

behaviors. MTTI conducts Title IX – Sexual Violence & Discrimination prevention training during student orientation, staff orientation and yearly with MTTI staff.

MTTI's Title IX Non-Discrimination & Grievance Policy Process can be accessed through the following link - <https://mtti.edu/title-ix-policy>

Sexual Assault

Sexual Assault includes any sexual act directed against another person, forcibly and/or against that person's will, or not forcibly or against the person's will where the victim is incapable of giving consent, including forcible rape, forcible sodomy, sexual assault with an object and forcible fondling. Sexual assault includes unlawful, non-forcible sex offenses, including incest (non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law) and statutory rape (non-forcible sexual intercourse with a person who is under the statutory age of consent).

Consent

Consent is based on choice. Consent is an intelligent, voluntary, informed decision by someone capable of making such a decision. In order for there to be consent in a sexual situation, there must be an affirmative statement or action by each participant. Consent does not exist if coercion, threats, intimidation, or physical force are used. If someone is mentally or physically incapacitated or impaired such that they are temporarily or permanently incapable of appraising the sexual situation or controlling their own conduct, there can be no consent in the situation. This includes such impairment or incapacitation resulting from the consumption of alcohol or other drugs. Whether a person has used a position of authority or influence to take advantage of another person will be a consideration in determining whether consent exists in a sexual situation.

Safe options for bystander intervention

- If you see someone in danger of being assaulted
- Step in and help. Ask if the person needs help. Before stepping in make sure to evaluate the risk. If it means putting yourself in danger, call 911 instead.
- Don't leave. If you remain on the scene and are a witness, the perpetrator is less likely to do anything.
- If you know the perpetrator, tell the person you do not approve of their actions. Ask the person to leave the potential victim alone.

Important steps to take if you have been sexually assaulted:

- Get to a safe place, your safety is first priority. If you are in danger you should call 911, stay on the phone until help arrives. The police will help you whether or not you choose to press charges.
- Get medical attention. A medical examination is to check for physical injury, the presence of sexually transmitted diseases, or pregnancy as a result of the assault. A medical examination will also aid in the police investigation and legal proceedings.

- Do not shower, bathe, eat, drink, or change clothes if possible to preserve evidence.

Notify the Title IX coordinator who can assist you in notifying law enforcement authorities, if you choose to do so. The Title IX Coordinator oversees implementation and enforcement of the school Title IX policy, which includes primary responsibility for coordinating the School's efforts related to the intake, investigation, resolution, and implementation of supportive measures to stop, remediate, and prevent sexual discrimination, sexual harassment, and retaliation prohibited under this policy.

MTTI's Title IX Coordinators are:

Ali Thompson
Director of Student Services
Address: 1241 Fall River Avenue
Seekonk, MA 02771
Tel.: (508) 336-6611 ext. 111
Email: athompson@mtti.edu

Jen Morin
Director of Education
Address: 1241 Fall River Avenue
Seekonk, MA 02771
Tel.: (508) 336-6611 ext. 124
Email: jmorin@mtti.edu

Alicia Keshijian
Registrar / Director of Financial Aid
Address: 1241 Fall River Avenue
Seekonk, MA 02771
Tel.: (508) 336-6611 ext. 118
Email: akeshijian@mtti.edu

Confidentiality

The School shall undertake reasonable efforts to preserve the confidentiality of reports and Complaints. The School shall not disclose any report or Complaint except as provided herein and as necessary to effectuate this Policy, or as permitted by the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. 1232g; FERPA regulations, 34 CFR part 99, or as required under applicable law.

Supportive Measures

Supportive measures are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the parties to restore or preserve access to the School's education program or activity, including measures designed to protect the safety of all parties or the School's educational environment, and/or deter harassment, discrimination, and/or retaliation.

The Title IX Coordinator promptly makes supportive measures available upon receipt of a report or a complaint alleging possible sexual harassment. At the time that supportive measures are offered, the School will inform the Complainant, in writing, that they may file a formal complaint with the School either at that time or in the future, if they have not done so already. The Title IX Coordinator works with the Complainant to ensure that their wishes are taken into account with respect to the supportive measures that are planned and implemented.

The School shall maintain the confidentiality of the supportive measures to the greatest extent reasonably practicable, provided that confidentiality does not impair the School's ability to provide supportive measures or otherwise fulfill its obligations under this Policy. The School will implement measures in a way that does not unreasonably burden the other party.

Supportive measures may include, but are not limited to, counseling, extensions of deadlines or other course-related adjustments, modifications of work or class schedules, referral to medical or healthcare services, referral to community-based services, campus escort services, mutual restrictions on contact between the parties, changes in work or housing locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures.

Prompt, fair, and impartial proceedings in domestic violence, dating violence, sexual assault, and stalking cases:

All incidents reported have the right to a reasonable prompt, fair and impartial proceeding as designated by MTTI's policies. Proceedings are all activities related to a non-criminal resolution of the institutional disciplinary complaint, including, but not limited to: fact finding investigations, formal or informal meetings and hearings. This includes the process that allows for the extension of timeframes for good cause and with written notice to the accuser and the accused of the delay and the reason for the delay. This does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to the victim.

Proceedings will be conducted in a manner that is consistent with policies and transparent to the accuser and the accused; includes timely notice of meetings at which the accuser or accused, or both, may be present; and provides timely and equal access to the accuser, the accused, and appropriate officials to any information that will be used during informal and formal disciplinary meetings and hearings; and conducted by officials who do not have a conflict of interest or bias or against the accuser or the accused.

Results, including: initial, interim, or final decisions by any official or entity authorized to resolve disciplinary matters within the institution will be communicated to the accuser and the accused simultaneously in writing and in a timely manner. The result will include any sanctions imposed by the institution.

Hazing Policy and Prevention Plan

Policy Statement

The Stop Campus Hazing Act was signed into law on December 23, 2024. Under this law Institutions of Higher Education must disclose additional statistics on hazing incidents, publish information on hazing prevention programs, and develop a new Campus Hazing Transparency Report. Motoring Technical Training Institute (MTTI) strictly prohibits hazing in any form. Hazing is defined as any intentional, knowing, or reckless act committed by one or more individuals against another individual, regardless of the individual's willingness to participate, that is committed in connection with enrollment, participation in training, or any institutional activity.

Hazing includes, but is not limited to, conduct that:

- Causes or creates a risk of physical injury
- Causes or creates a risk of emotional or psychological harm
- Involves coercion, intimidation, humiliation, or degradation
- Requires participation in unsafe, unlawful, or unethical activities
- Involves forced consumption of food, alcohol, drugs, or other substances
- Interferes with a student's ability to safely participate in training or attend class

This prohibition applies to all students, instructors, staff, contractors, and any individuals participating in institutional programs or activities. Hazing is prohibited both on campus and in any off-campus setting related to the institution, including clinical sites, job sites, or externships.

Institutional Context

As a trade and technical training institution, MTTI does not sponsor fraternities, sororities, or student organizations. However, the institution recognizes that hazing can occur in peer-to-peer interactions, instructional settings, or informal group dynamics (including shop environments, labs, and job training sites). This policy applies fully to those contexts.

Legal Compliance

This policy is intended to comply with applicable state laws and federal consumer information requirements related to campus safety and student conduct. Violations may result in institutional disciplinary action and may also be referred to law enforcement when appropriate.

Reporting Hazing

Any student, employee, or third party who experiences or observes hazing is strongly encouraged to report it immediately.

Reports may be made to:

- Campus Security Authority (CSA)
- Any School Director or Campus Administration
- Student Services Office
- Instructor
- Local law enforcement

Reports may be made anonymously where permitted. The institution prohibits retaliation against any individual who reports hazing or participates in an investigation.

Investigation and Resolution

All reports of hazing will be reviewed promptly and handled in a fair and impartial manner. The institution will:

- Take immediate steps to protect the safety of individuals involved
- Conduct an appropriate investigation based on the nature of the report
- Take corrective and/or disciplinary action where violations are substantiated

Disciplinary Action

Individuals found responsible for hazing may be subject to disciplinary action up to and including:

- Written warning
- Probation
- Suspension or dismissal (students)
- Termination of employment (staff/instructors)
- Removal from training sites or programs

Prevention and Training

MTTI is committed to preventing hazing through ongoing education and awareness. Prevention efforts include:

- Inclusion of hazing awareness in new student orientation
- Clear expectations for professional conduct in hands-on training environments
- Training for instructors and staff on identifying and addressing hazing behaviors
- Reinforcement of safety-first culture in labs, shops, and job sites

Risk Reduction and Safety Expectations

Students and staff are expected to:

- Treat all individuals with respect and professionalism

- Refuse to participate in or condone hazing behavior
- Intervene safely or report concerns when inappropriate behavior is observed
- Follow all safety protocols in training environments

Support and Resources

Individuals affected by hazing may access support through:

- Student Services
- Referrals to external support services
- Academic or training accommodations where appropriate

Recordkeeping and Clery Disclosure

Certain hazing behaviors may also constitute criminal offenses (e.g., assault, harassment). When applicable, such incidents will be documented and included in the institution's Annual Security Report in accordance with Clery Act requirements.

ASR Disclosure Notice

This Hazing Policy and Prevention Plan is included in MTTI's Annual Security Report as part of its commitment to maintaining a safe training and educational environment and to comply with federal consumer information requirements. A paper copy is available upon request.

Resources:

The Clery Center: <https://www.clerycenter.org/>

Stop Hazing: <https://stophazing.org/>

The Hazing Prevention Network: <https://hazingpreventionnetwork.org/>

Campus Hazing Transparency Report

For the period covered by this update, the institution has no student organizations for which a finding of responsibility was issued relating to a hazing violation. This page will be updated not less than twice each year.

MTTI CRIME STATISTICS - SEEKONK CAMPUS

1241 Fall River Ave. Seekonk, MA 02771

Criminal Offenses	CRIMINAL OFFENSES - ON CAMPUS			CRIMINAL OFFENSES - PUBLIC PROPERTY			HATE CRIMES - ON CAMPUS			HATE CRIMES - PUBLIC PROPERTY		
	Number of Occurrences On Campus			Number of Occurrences on Public Property			Number of Occurrences On Campus			Number of Occurrences on Public Property		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
a. Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
b. Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0	0	0	0
f. Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
h. Robbery	0	0	0	0	0	0	0	0	0	0	0	0
i. Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
j. Burglary	0	0	0	0	0	0	0	0	0	0	0	0
k. Motor Vehicle Theft	0	0	0	0	1	0	0	0	0	0	0	0
l. Arson	0	0	0	0	0	0	0	0	0	0	0	0
m. Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
n. Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0
o. Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
p. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0

VAWA Offenses	VAWA OFFENSES - ON CAMPUS			VAWA OFFENSES - PUBLIC PROPERTY		
	Number of Occurrences On Campus			Number of Occurrences on Public Property		
	2022	2023	2024	2022	2023	2024
a. Domestic Violence	0	0	0	0	0	0
b. Dating Violence	0	0	0	0	0	0
c. Stalking	0	0	0	0	0	0

Arrests & Disciplinary Action	ARRESTS - ON CAMPUS			DISCIPLINARY ACTIONS - ON CAMPUS			ARRESTS - PUBLIC PROPERTY			DISCIPLINARY ACTIONS - PUBLIC PROPERTY		
	Number of Arrests On Campus			Number of Persons Referred for Disciplinary Action On Campus			Number of Arrests on Public Property			Number of Persons Referred for Disciplinary Action on Public Property		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
a. Weapons: carrying, possessing etc.	0	0	0	0	0	0	0	0	0	0	0	0
b. Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
c. Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0

MTTI CRIME STATISTICS - EAST PROVIDENCE CAMPUS

54 Water St. East Providence, RI 02914

Criminal Offenses	CRIMINAL OFFENSES - ON CAMPUS			CRIMINAL OFFENSES - PUBLIC PROPERTY			HATE CRIMES - ON CAMPUS			HATE CRIMES - PUBLIC PROPERTY		
	Number of Occurrences On Campus			Number of Occurrences on Public Property			Number of Occurrences On Campus			Number of Occurrences on Public Property		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
a. Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
b. Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
c. Rape	0	0	0	0	0	0	0	0	0	0	0	0
d. Fondling	0	0	0	0	0	0	0	0	0	0	0	0
e. Incest	0	0	0	0	0	0	0	0	0	0	0	0
f. Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0
h. Robbery	0	0	0	0	0	0	0	0	0	0	0	0
i. Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0
j. Burglary	0	0	0	0	0	0	0	0	0	0	0	0
k. Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	0	0	0
l. Arson	0	0	0	0	0	0	0	0	0	0	0	0
m. Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0
n. Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0
o. Intimidation	0	0	0	0	0	0	0	0	0	0	0	0
p. Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0

VAWA Offenses	VAWA OFFENSES - ON CAMPUS			VAWA OFFENSES - PUBLIC PROPERTY		
	Number of Occurrences on Campus			Number of Occurrences on Public Property		
	2022	2023	2024	2022	2023	2024
a. Domestic Violence	0	0	0	0	0	0
b. Dating Violence	0	0	0	0	0	0
c. Stalking	0	0	0	0	0	0

Arrests & Disciplinary Action	ARRESTS - ON CAMPUS			DISCIPLINARY ACTIONS - ON CAMPUS			ARRESTS - PUBLIC PROPERTY			DISCIPLINARY ACTIONS - PUBLIC PROPERTY		
	Number of Arrests On Campus			Number of Persons Referred for Disciplinary Action On Campus			Number of Arrests on Public Property			Number of Persons Referred for Disciplinary Action on Public Property		
	2022	2023	2024	2022	2023	2024	2022	2023	2024	2022	2023	2024
a. Weapons: carrying, possessing etc.	0	0	0	0	0	0	0	0	0	0	0	0
b. Drug Abuse Violations	0	0	0	0	0	0	0	0	0	0	0	0
c. Liquor Law Violations	0	0	0	0	0	0	0	0	0	0	0	0